

**ALL SAINTS PARISH COUNCIL**  
**MINUTES of an Extraordinary Council Meeting**  
**Tuesday 16<sup>th</sup> June at 5.00pm in The Pavilion**

Present: Cllr Glenn Fletcher (Chair),  
Cllr Janet Verplancke (Vice Chair)  
Cllr Diana Jenner, Cllr Jim Walsh

In Attendance: Linda Ledingham (Clerk)  
No members of the public were present.

Meeting opened 5pm	<b>Fire Regulations</b> The Chair read out the fire regulations.
	<b>Public Forum:</b> Questions and representations from residents relating to reports or business on this agenda or regarding other matters which they wish to bring to the Council's attention. There were no questions or representation from the public.
EOM26/116	<b>To note members of the Parish Council in attendance:</b> Cllr Glenn Fletcher (Chair), Cllr Janet Verplancke (Vice Chair), Cllr Diana Jenner, Cllr Jim Walsh
EOM26/117	<b>To note members not present and to receive any other apologies for absence:</b> None received.
EOM26/118	<b>Declarations of Interest under the Code of Conduct:</b> There was no Declaration of Interests.
EOM26/119	<b>Approve the minutes of the Annual Meeting of All Saints Parish Council, held on 5<sup>th</sup> May 2026 and circulated to members of the Council:</b> Proposed by Cllr Verplancke, Seconded by Cllr Walsh. RESOLVED
EOM26/120	<b>Chairman's announcements:</b> There were no announcements.
EOM26/121	<b>Annual Governance &amp; Accountability Return 2025/26 Form2 matters to be considered:</b>  a) Review and confirm that the annual gross Receipts and / or Payments for the financial year to 31 March 2026 were less than £25,000. Proposed by Cllr Jenner, Seconded by Cllr Verpancke. RESOLVED  b) Confirmation that ASPC wishes to declare itself exempt from the External Audit and has duly completed and signed the Certificate of Exemption (AGAR Form 2 page

3). Note this must be returned to the External Auditor no later than 30 June 2026.

Proposed by Cllr Fletcher, Seconded by Cllr Verplancke.

RESOLVED

- c) (i) To consider and where thought fit, to approve the independent Annual Internal Audit Report 2025/26 (AGAR page 4) and items listed A through to P.

Proposed by Cllr Verplancke, Seconded by Cllr Jenner.

RESOLVED

(ii) Where appropriate to accept and implement any comments made by the Internal Auditor and implement any actions recommended in the Internal Audit report.

Proposed by Cllr Walsh, Seconded by Cllr Fletcher.

RESOLVED

- d) To consider Section 1 Annual Governance Statement (AGAR page 5) and the items listed 1 through to 10, and if thought fit, to approve and sign the Annual Governance Statement for 2025/26.

Proposed by Cllr Fletcher, Seconded by Cllr Jenner.

RESOLVED

- e) (i) to review that the RFO Certified Accounts as shown in Section 2 Accounting Statements 2025/26 (AGAR page 6) are correct and,

(ii) if thought fit, to approve and sign Section 2 – Accounting Statements for 2025/26 (AGAR page 6).

Proposed by Cllr Walsh, Seconded by Cllr Verplancke.

RESOLVED

- f) To consider the approval of any ancillary/supporting financial paperwork, to accompany the AGAR (for publication).

Proposed by Cllr Jenner, Seconded by Cllr Verplancke.

RESOLVED

- g) To confirm the dates for publication of the Notice Period for the Exercise of Public Rights, together with the signed and approved Sections 1 and 2 Annual Government Statements for 2025/6 (AGAR (pages 5 &6), which must be published on the ASPC website before 1 July 2026.

The proposed dates were: -

23<sup>rd</sup> June 2026 to 3<sup>rd</sup> August 2026.

Proposed by Cllr Verplancke, Seconded by Cllr Jenner.

RESOLVED

EOM26/122	<p><b>Financial Matters to be considered:</b></p> <p>a) To consider, and if thought fit, approve the Accounts for May 2026. Proposed by Cllr Walsh, Seconded by Cllr Jenner. RESOLVED</p> <p>b) To consider, and if thought fit, approve the known expense items over £500.00. (Lease, Insurance, Bins etc.) Proposed by Cllr Verplancke, Seconded by Cllr Jenner. RESOLVED</p>
EOM26/123	<p><b>Planning matters to be considered:</b></p> <p>None.</p>
EOM26/124	<p><b>All Saints Parish Council Business to be considered:</b></p> <p>“Matters of Council consideration may include public participation if so invited by Chair”</p> <p><b>All matters of Parish Council Business are deferred to the Ordinary Meeting of the Parish Council on Tuesday 7<sup>th</sup> July 2026 – 7.15pm at the Village Hall.</b></p>
EOM26/125	<p><b>Date and Time of Council’s next Ordinary Meeting is 7<sup>th</sup> July 2026 in the Village Hall.</b></p>
	<p><b>To be proposed that, under the provisions of Public Bodies (Admission to Meeting), Act 1960 as amended by LGA 1972, the public (including press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b></p>
EOM27/126	<p><b>Part B</b></p> <p>Nothing to be discussed</p>

Minutes of the Extraordinary Meeting to be held on Tuesday 16<sup>th</sup> June 2026  
at 5.00pm –at the Pavilion, All Saints Parish

Signed: Cllr Glenn Fletcher  
Chair