

**DRAFT MINUTES OF THE ANNUAL MEETING
OF ALL SAINTS PARISH COUNCIL
Tuesday 5th May 2026 at 6pm
held at All Saints Village Hall**

Present: Cllr Glenn Fletcher, Cllr Diana Jenner, Cllr Jim Walsh
Clerk of the Parish Council: Linda Ledingham
Devon County Council: Cllr Paul Hayward
East Devon District Council: Cllr Duncan MacKinder
12 Members of the Public

Meeting opened at 6.05 pm	FIRE REGULATIONS Cllr Fletcher outlined the fire regulations
AM01/26	Election of Chair Cllr Verplancke nominated Cllr Glenn Fletcher, seconded by Cllr Jenner. There were no further nominations. Cllr Fletcher accepted the nomination and was duly elected Chair of All Saints Parish Council for 2026-2027
AM02/26	Signing of Chair's Declaration of Acceptance of Office Cllr Fletcher signed the Declaration: witnessed by the Proper Officer
AM03/26	Election of Vice-Chair Chair sought nominations. Cllr Fletcher proposed Cllr Janet Verplancke, seconded by Cllr Walsh. Cllr Verplancke accepted the nomination and was duly elected Vice Chair of All Saints Parish Council for 2026-2027
AM04/26	Signing of Vice-Chair's Declaration of Acceptance of Office Cllr Verplancke signed the Declaration: witnessed by the Proper Officer
AM05/26	Signing of the Councillor's Declaration of Acceptance of Office: Not required as not an election year.
AM06/26	To receive, and if thought fit, approve apologies for absence from members. There were no apologies for absence from members.
AM07/26	To receive and note any other apologies for absence. There were no apologies for absence from others.
AM08/26	To receive any declarations of interest from members of the Parish Council. There was no declaration of interest from members of the Parish Council
AM09/26	To consider and if thought fit, approve the minutes of the previous Annual Meeting held on Tuesday 6 th May 2025. Proposed by Cllr Fletcher, Seconded by Cllr Verplancke RESOLVED
AM10/26	To consider and, if thought fit, approve the minutes of the previous Extra Ordinary Meeting held on 16 th April 2026 (as previously circulated). Proposed by Cllr Verplancke, seconded by Cllr Jenner RESOLVED
AM11/26	To appoint Responsible Financial Officer for the 2026/2027 period. Chair proposed the present RFO: Linda Ledingham, which was unanimously agreed.
AM12/26	To consider payment of Chair's Allowance for financial year 2026/2027. There will be no Chair's Allowance for financial year 2026/2027 which was agreed unanimously.
AM13/26	To consider matters pertaining to the Casual Vacancy that exists on the Parish Council. There were no applications for the Casual Vacancy that still exists on the Parish Council
AM14/26	Election of Representatives from members and parishioners:

	There were no nominations.
AM15/26	Nominations for Honorary Footpath Warden (P3) Mr John Adams and Mr Richard Greaves were nominated by Cllr Fletcher, seconded by Cllr Verplancke. RESOLVED
AM16/26	To consider renewal of subscription/membership of the following bodies: a) NALC/DALC It was unanimously agreed to renew the All Saints Parish Council subscription
AM17/26	a) To confirm bank mandate signatories and revise as necessary/appropriate. The Clerk confirmed there were 3 signatories for the bank mandate. Cllr Walsh will be added as soon as possible. Proposed by Cllr Jenner, seconded by Cllr Verplancke. b) To confirm Insurance arrangements for the next 12 months. Clerk confirmed that Insurance arrangements were in place until 1 st June 2027.
AM18/26	To receive report from RFO on the ongoing arrangements for the completion and submission of the 2025/2026 Annual Governance and Accountability Return (Exempted)(AGAR2) Clerk reported that all documentation, accounts and policy documents will be handed to the Internal Auditor before the end of May.
AM19/26	To consider the date for the publication of the Notice Period for the Exercise of Public Rights for the financial period 2025/2026. Clerk reported that, in accordance with PKF Littlejohn (External Auditor) guidelines, as soon as the Internal Audit was completed and the accounts for year ending 2025/2026 had been signed off, the date for publication would be announced.
AM20/26	Chair's Announcements. There no announcements from the Chair.
AM21/26	Financial Matters: a) Consider, and if thought fit, approve payments for April 2026 as per the schedule previously circulated and published on the Council's website. Proposed by Cllr Verplancke, seconded by Cllr Jenner. RESOLVED b) To receive updated AGAR (exemption) report timetable from RFO with draft End of Year figures. Proposed by Cllr Fletched, seconded by Cllr Verplancke RESOLVED c) Resolution: That All Saints Parish Council has fulfilled and met the requirements as required under the Transparency Code regulations for smaller local authorities. Proposed by Cllr Fletcher, seconded by Cllr Jenner RESOLVED d) Resolution: That All Saints Parish Council will continue to publish all information as required under the relevant regulations for smaller local authorities. Local Audit and Accountability Act 2014 and Accounts and Audit Regulations 2015. Proposed by Cllr Fletcher, seconded by Cllr Walsh RESOLVED
AM22/26	Planning Matters: There were no planning matters to discuss.
AM23/26	All Saints Parish Council Business to be considered: "Matters of Council consideration may include public participation if so, invited by the Chair". <i>Standing Orders Revoked</i> a) Highways (i) VAS update: It was reported that during road works in Goldsmith Lane the VAS pole had been removed. This has been recovered and will be reinstated when the works have been completed. (ii) Speedwatch update: Clerk reported that Speedwatch Sessions had been temporarily suspended due to road works in Goldsmiths Lane and Smallridge

	<p>Road. They will be re-started as soon as possible. Clerk will look into obtaining signs indicating that vehicles are entering a Speedwatch Area.</p> <p>b) Pavilion and Field</p> <p>(i) Communications with Salisbury Diocese: Cllr Fletcher reported that negotiations to create a Car Park area in the field are ongoing.</p> <p>(ii) Renovations update: Cllr Fletcher reported that bulk of the interior work had been completed. Work had been done on the kitchen door and both the doors out to the rear of the Pavilion. Improvements have also been made outside, with the building of a fence and concrete path up to the kitchen door.</p> <p><i>Standing Orders Invoked</i></p>
AM24/26	<p>Date of Next Annual Meeting: 11th May 2027 – 6pm</p> <p>Date of Next Ordinary Meeting: 7th May 2026 – 7.15pm</p>
AM25/26	<p>It is proposed that, under the provisions of the Public Bodies (Admission of Meetings) Act 1960, as amended by local Government Act 1972 the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business to be discussed.</p>
AM26/26	<p>Matters to be considered in confidence.</p>
	<p>With no further business to attend to, the Chair closed the meeting at 6.40pm.</p>

Signed: _____

Chair

Date: _____