

**ALL SAINTS PARISH COUNCIL
MINUTES of the Extra Ordinary Meeting
held on 16th April 2026 – 6.00 pm
at The Pavilion**

Present: Cllr Glenn Fletcher (Chair),
Cllr Diana Jenner, Cllr Janet Verplancke
In Attendance: Linda Ledingham (Clerk)
10 members of the public were present.

Meeting commenced 6pm	Fire Regulations
	<p>Public Forum Questions and representations, from residents relating to reports or business on this agenda, or regarding other matters which they wish to bring to the Council’s attention.</p> <p>Potholes and Chapter 8 involvement. Cllr Duncan Mackinder gave a short report on EDDC Nature Recovery Plan, and he would have more information in due course.</p>
EOM26/103	To note members of the Parish Council in attendance: Cllr Glenn Fletcher (Chair), Cllr Diana Jenner, Cllr Janet Verplancke
EOM26/104	To note members not present and to receive any other apologies for absence: There were no apologies for absence.
EOM26/105	Declarations of Interest under the Code of Conduct: There were no Declarations of Interest.
EOM26/106	Chairman’s announcements: Cllr Fletcher announced that on the resignation of Cllr Holt, as Vice Chair, he had taken on the role of Chair with effect from 16 th April 2026 until the Annual Meeting of the Parish Council when a Chair will be elected.

EOM26/107	<p>Approve the minutes of the Ordinary Meeting of All Saints Parish Council, held on 3rd March 2026 and circulated to members of the Council:</p> <p>Proposed by Cllr Verplancke, Seconded by Cllr Jenner Resolved</p>
EOM26/108	<p>To consider matters pertaining to the Casual Vacancy that exists on the Parish Council:</p> <p>The clerk reported that all relevant paperwork had been raised and posted on the Parish Notice Board and websites. Approval had been received from the Returning Officer at EDDC to co-opt one new Councillor on to the Parish Council.</p> <p>It was proposed by Cllr Fletcher (Chair) that Mr Jim Walsh be appointed to the Parish Council, Seconded by Cllr Jenner. Approved and Resolved</p>
EOM26/109	<p>Planning Matters to be considered:</p> <p>25/2425/OUT - Councillor Verplancke reported that outline planning permission for the 5 new houses opposite the Ridgeway would probably be given, with conditions. We should know by the AMPC on 5th May what the conditions are. There is an EDDC Planning Meeting on 21st April which Cllr Fletcher will attend. Cllr Mackinder and Cllr Hayward have both supported objections to the planning permission. The Highways Officer, however, does not foresee any problems.</p> <p><i>Standing Orders Revoked</i></p> <p>General discussion centered around the objections already raised to EDDC Planning.</p> <p>23/2663/FUL - Lily Cottage – A parishioner reported that he had seen an article in the press stating that Planning Permission had been granted for a house on the site of the cottage. This application has been turned down several times in the past. Neither the residents affected by this planning permission, nor the Parish Council had been informed of this decision. The Clerk undertook to find out why this happened without the knowledge of those involved.</p> <p><i>Standing Orders Invoked</i></p>
EOM26/111	<p>Financial Matters to be considered:</p>

	<p>To consider, and if thought fit, approve payments for March 2026, as previously circulated to Councillors. Proposed by Cllr Verplancke, Seconded by Cllr Jenner. Resolved</p>
EOM26/112	<p>All Saints Parish Council Business to be considered: “Matters of Council consideration may include public participation if so, invited by Chair” <i>Standing Orders Revoked</i></p> <p>a) Year End Accounts – Cllr Fletcher reported that the Year End Accounts have been completed and are ready for the Internal Audit. He gave an update on the Councils Bank Balances. We came very close to the £25,000 limit for Payments due to the purchase of the VAS and installation and the flood control work undertaken in the recreation field. Receipts were also close to the £25,000 limit as they were boosted by a substantial P3 Grant and a donation from SPP. Exceeding the £25,000 would require the Council to have an External Audit. Overall, it has been a good year, many objectives achieved and within budget.</p> <p>b) IT Policy – Cllr Fletcher reported that the Council had adopted the DALC IT Policy for small authorities, which is a requirement for the Internal Audit. The IT Policy was submitted for approval. Proposed by Cllr Verplancke, Seconded by Cllr Jenner. Resolved</p> <p>c) Preparations for the Annual Meeting of the Parish Council and the Annual Parish Meeting: -</p> <p>(i) Format – It has been decided that the Parish Council Meeting will commence at 6:00 pm. This is the formal Council meeting and includes items on the agenda to cover the election of the Chair, the Casual Vacancy co-option, financial matters, Planning, and other Council business. This will be followed at 7.15pm by the Annual Parish Meeting which is a mandatory but informal meeting. The aim is to encourage Parishioners to discuss and identify any topics that would benefit the Parish overall or raise issues that the Parish Council</p>

	<p>might want to consider, improving the services for Parishioners.</p> <p>(ii) Environment Group – Cllr Jenner announced a publicity campaign for volunteers to join the group or offer support and help. The group wishes to promote ideas and feedback on environmental issues. The group held a Mini World Café event on 10th April, which was a precursor to a bigger event in the autumn. There will be presentations and an opportunity for discussion at the Annual Parish Meeting on 5th May 2026.</p> <p>(iii) Community Emergency Plan – The draft Community Emergency Plan was tabled by the Clerk and will be presented at the Annual Parish Meeting on 5th May 2026.</p> <p>(iv) Community Emergency Hub – The proposal to designate the ASPC Pavilion was put forward by the Clerk. This will be presented at the Annual Parish Meeting.</p> <p>d) Community Award – Cllr Fletcher reported that this proposal was introduced in March. The Annual Parish Meeting will be an opportunity for parishioners to discuss the benefits and give their opinion.</p> <p>e) Notice Boards – There is some concern in the Parish regarding the condition of the Notice Boards. The Clerk reported that the two purchased in 2023 and installed in Spring 2024 are problematic due to the keys continually snapping off inside the lock. In addition there is no Notice Board in Churchill in the designation location now. The Clerk reported that the Council has a Notice Board to be installed there as soon as it can be arranged.</p> <p><i>Standing Orders Invoked</i></p>
EOM26/113	<p>Date and Time of Council’s next Meetings: 5th May 2026 – Annual Meeting of Parish Council - 6pm. Annual Parish Meeting – 7.15pm.</p>
	<p>Matters to be considered in confidential discussion.</p>
EOM26/115	<p>Part B: Parish Newsletter Submission for May 2026</p>

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Signed: _____
Cllr Glenn Fletcher - Chair