

ALL SAINTS PARISH COUNCIL
DRAFT – TO BE APPROVED
MINUTES of the Ordinary Council Meeting
held on Tuesday 5th March 2024 – 7pm
At The Village Hall

Present: Cllr G Hall, (Chair), Cllr G Fletcher, Cllr S Holt,
Cllr D Jenner, Cllr J Verplancke

In Attendance: Linda Ledingham (Clerk)
Linda Ebdon (Local Neighbourhood Police Officer)
Ian Hall (DCC)
Duncan McKinder (EDDC)
Tim Pedder (P3)
12 members of the public were also present

7.00pm	<p>The Chair welcomed all in attendance and outlined Fire Safety precautions.</p>
	<p>Public Forum</p> <p>i) Police Report – Linda Ebdon introduced herself and gave a verbal report. She is responsible for checking Crime Logs daily and commented that All Saints Parish was a low crime area and that most crimes committed in the Axminster area were non-dwelling burglaries. Axminster Police Station is manned from 7am until 12pm, and they have a 24 hour response in place. She also reported that Honiton Station is now open. Other items discussed were the Neighbourhood Watch Devon Alert System via email. Community Speed Watch groups for anyone wishing to get involved and speeding on the A358. If anyone has any issues they wish to discuss, they can contact her direct, contact numbers are on the website.</p> <p>ii) P3 Report – Tim Pedder reported that the Annual Funding Grant application had been submitted to DCC. He had also conducted a survey of the footpaths and bridleways, although there were a few more to do before submission of the survey on 15th March. Any applications regarding improvements to footpaths or bridleways will be taken into consideration.</p> <p>iii) DCC Report - Cllr Ian Hall’s gave an update on Covid 19 and Highways. His full report can be found on the website and on the noticeboard.</p>

	<p>iv) EDDC Report – Cllr Duncan McKinder reported that the Blackdown Hills National Landscapes had secured funding from the National Grid Landscape Enhancement Initiative to restore and enhance landscapes within the National Grid. All details are on their website. He also reported on Prosperity Funds for Community Assets which are a shared resource for rural communities. Full details are on their website.</p> <p>v) Tree Warden Report - None received</p> <p>vi) Broadband Member – Kevin Feeney was not present but the contents of an email from him were discussed. It was agreed that Cllr Holt and Cllr Hall would pick up this issue. Devon/Somerset Airband contract is to the end of the year. Formal representations will also be made to BT.</p> <p>Questions and representations from residents relating to reports or business on this agenda or regarding other matters which they wish to bring to the Council’s attention.</p> <p>Representations from member of the public were: -</p> <p>There are still large potholes in Churchill Lane; 30mph sign in Goldsmiths Lane has disappeared; Post on A358 Waggs Plot needs repairing; Footpath from Goldsmiths Lane to Waggs Plot turning is getting very narrow due to undergrowth; Bus stop concrete base at bottom of Goldsmiths Lane has disappeared, also due to undergrowth.</p>
OM24/102	<p>To note members of the Parish Council in attendance: Cllr. Hall (Chair), Cllr. Fletcher, Cllr. Holt, Cllr. Jenner Cllr. Verplancke</p>
OM24/103	<p>To note members not present and to receive any other apologies for absence: Kevin Feeney – Broadband member</p>
OM24/104	<p>Declarations of Interest under the Code of Conduct: None</p>
OM24/105	<p>Approve the minutes of the Ordinary Meeting of All Saints Parish Council, held on 9th January 2024 and circulated to members of the Council: The Minutes for the above meeting were approved. Proposed Cllr Holt, seconded Cllr Hall</p> <p style="text-align: right;">RESOLVED</p>

OM24/106	<p>Chairman’s announcements: The Chairman announced the planting of a tree in the cricket field on Saturday 16th May 2024, to which all parishioners were cordially invited. The tree is to commemorate the ten years service to the Parish Council, by Mr Alistair Forbes, the former Chairman. A plaque will be placed in due course.</p>
OM24/107	<p>Planning Matters to be considered:</p> <p>23/2723/FUL - Change of use of first floor level back to C3 residential accommodation/owners’ accommodation from hotel rooms. No objections were raised, and the application was unanimously approved. RESOLVED</p>
OM24/108	<p>Planning Correspondence to be considered: None received</p>
OM24/109	<p>Financial Matters to be considered:</p> <p>a) To consider and approve the accounts for January and February 2024. Proposed Cllr Holt, seconded Cllr Fletcher. APPROVED</p> <p>b) To consider and approve a Board of Resolution to add Cllr Steve Holt and Cllr Diana Jenner, and delete former Cllr Alistair Forbes and former Cllr Sheila Barnard as signatories to this account. Proposed Cllr Hall, seconded Cllr Fletcher. APPROVED</p> <p>c) To consider the application for a Flooding Grant from DCC. Proposed Cllr Holt, seconded Cllr Hall. APPROVED</p> <p>d) To consider and approve the purchase of a Vehicle Activated Speed Sign and two poles, the cost of which is £4,400. It was proposed that the Parish Council expend the sum of £4,400 on a VAS and 2 poles, for the sole use of All Saints Parish. The VAS will be located in Goldsmiths Lane. The location of the second pole will be agreed at a later date. By show of hands this proposal was unanimously agreed. APPROVED</p> <p>e) To approve appointing an Auditor for the 2023/2024 Internal Audit.</p>

	<p>Clerk reported that she had secured the services of an appropriate Auditing Service recommended by DALC. Proposed Cllr Holt, seconded Cllr Verplancke</p> <p style="text-align: right;">RESOLVED</p>
	<p>All Saints Parish Council Business to be considered: “Matters of Council consideration may include public participation if so invited by Chair”</p>
OM24/110	<p>a) To initiate an ASPC Policy Review. The Internal Auditor will require all current Parish Council policies to be revised. It was agreed to conduct the initial review of all key policy documents before the end of March. This will be followed by a comprehensive review to be completed during 2024. APPROVED</p> <p>b) To approve the Action Plan. Council approved the revised Action Plan, and it will be posted on the website. APPROVED</p> <p>c) Highways:</p> <p>(i) Chapter 8 Training – update. Three volunteer residents have been booked on the appropriate course for 8th May, having completed their Highways Safety Awareness course online.</p> <p>(ii) Road subsidence in School Lane and potholes – update. The subsidence of the road in School Lane has received some attention, but not from Devon Highways. Clerk will ascertain who is attempting to do the repairs. The very wet weather is obviously proving to be an obstruction. Large areas of road and individual potholes have been repaired, those that remain will be highlighted to the Devon Highways Team.</p> <p>d) Pavilion:</p> <p>(i) To consider and approve Terms of Reference Proposed Cllr Hall, seconded Cllr Fletcher APPROVED</p> <p>(ii) To establish a Working Group. Clerk produced a list of 13 residents who had signed up for the working group. The first meeting will take place as soon as it can be arranged.</p>

	<p>e) ASPC websites:</p> <p>(i) To produce Terms of Reference. TOR's are in the process of being written and this process is being headed by John Adams our Webmaster. Proposed Cllr Holt, seconded Cllr Hall APPROVED</p> <p>(ii) To establish a Working Group. This will be set up as soon as TOR's are approved and will be headed by John Adams our Webmaster. It was also agreed that the Village School would be involved in running a "logo competition" to develop a logo for All Saints Parish Council website. Proposed Cllr Holt, seconded Cllr Hall APPROVED</p> <p>f) To consider submissions of content for the April Parish Newsletter. Subjects for inclusion to the Newsletter are:- VAS/Chapter8/Potholes/Pavilion Working Group/Website Working Group/Defib Training</p> <p>g) Availability of defibrillator training. Despite advertising this training in the December Parish Newsletter, there had been no uptake. The council agreed to readvertise in the April Parish Newsletter.</p>
	<p>Date and Time of Council's next Ordinary Meeting: 7th May 2024 at 6pm</p>
OM24/111	<p>To be proposed that, under the provisions of Public Bodies (Admission to Meeting), Act 1960 as amended by LGA 1972, the public (including press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</p>
OM24/113	<p>Matters to be considered in confidential discussion: Quotes for ASPC Insurance and EICR Certification for the Pavilion.</p>

Draft Minutes of the Ordinary Meeting held on Tuesday 5th March 2024
at 7pm –At the Village Hall, All Saint

Signed: _____
Cllr. Hall (Chairman)