

Minutes of the Extraordinary meeting of ALL SAINTS PARISH COUNCIL on
Tuesday 27th June at 7.00pm held in All Saints Village Hall

Present (for all or part of the meeting)

Cllrs. Forbes (Chairman), Galvin, Hall, Verplanke

Clerk/RFO – Linda Ledingham

Paul Hayward – Locum Clerk (in public seats)

Duncan MacKinder – representing Yarty Ward, EDDC

4 members of the public present

Meeting started at 7.00pm

Public Forum

No minutes will be produced for this part of the meeting. See EM23/019

EM23/015 *To record members of the Council present at this meeting.*

All members present.

EM23/016 *To record apologies received.*

None received.

EM23/017 *To note member of the Council not otherwise present, and to receive other apologies for absence.*

No apologies received from other members normally in attendance.

EM23/018 *To receive any declarations of interest.*

None received.

EM23/019 *To consider minutes of previous Extraordinary Meeting on 9th May 2023 as previously circulated to members.*

(to then consider any Matters Arising from those minutes)

None received, and minutes were passed.

EM23/019 *Chairman's announcements/Matters of urgency.*

The Chairman, Cllr. Alistair Forbes announced that there was to be a presentation of a framed Certificate to former Cllr. Robert Speed.

Mr Speed was unable to be present and the Clerk read out a letter she had received from him. The Clerk undertook to deliver the framed

Certificate to Mr Speed personally.

EM23/020 *To consider matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960.*

There was no confidential business to consider.

EM23/021 *To consider matters pertaining to the Casual Vacancy that exists on the Parish Council*

The Chairman stated that a casual vacancy on the Parish Council had been advertised, then passed over to Paul Hayward who had dealt with the candidates. Paul Hayward said he had sent out three CV's to the Cllrs. Clerk noted that she had received an email from one of the Candidates, Mr Glenn Fletcher to say he was standing down, but heard nothing from Kelly Foley. That being the case The Chairman ask that Shelagh Barnard who was present, be formally asked to join the Council. Mrs Barnard proceeded to take her seat. At this point Paul Hayward said that she could not take office until she had signed a Declaration of Acceptance form, which was not available. Mrs Barnard returned to her seat. The Clerk apologised for not being conversant with this part of the proceedings. Paul Hayward then spoke, at length, regarding the correct procedure, stating that he did not know Shelagh Barnard would be elected. He later stated that we should have had the DOA forms for each applicant prepared. Cllr. Gary Hall and Cllr. Janet Verplanke both stated that they had not received copies of the three CV's on the email sent out by Paul Hayward which claimed they were attached, for which he apologised.

EM23/022 Highways matters/Community Road Warden Scheme/

Footpath matters:

Community Road Warden Scheme: None

Footpath Matter: None

Highways matters:

(a) The Clerk noted that after discussions with

Paul Hayward on 16th May, she would get in touch with Ian Hall to enquire what was happening regarding the speed limiters shared with Chardstock.

(b) Cllr. Hall had previously been asked to raise the matter of the plans to reduce the speed limit on the A358. The Clerk said she had no further information. The Chairman stated he had heard from Cllr. Hall saying, he was seeing the traffic officer, but nothing since, and asked the Clerk to chase this up. The clerk concurred.

EM23/023 *Planning Matters to be considered.*

The Clerk stated that she had received a planning application, namely Application and Location plans, 23/1196/OUT Land South of Knights Lane, via email on Monday 26th June 2023, which had not been received by the Councillors. The Clerk proceeded to try and explain the location to The Chairman and a those people present, as she was unable to use the projector. The Clerk explained that there was application in 2018, which was turned down, as was a subsequent appeal. The application was for a dwelling on a parcel of land, behind the church, bordering Spindlewood and Pendle. The conversation continued for some time regarding the exact location of the proposed planning application and The Chairman asked the Council what they thought. The Clerk suggested suspending standing orders, so that members of public could speak. Shelagh Barnard suggested sending the Application to parishioners for their input. The Chairman then asked Paul Hayward what he thought. He responded that legally we could not discuss the application as it was not an agenda item. The Clerk said that Paul Hayward could have informed her of this, in advance, as he knew she was running the meeting. Cllr. Galvin stated the conversation was not helpful and The Chair intervened to say The Clerk should minute everything that was unclear and a private meeting would be held to go through all the issues. The Clerk agreed.

EM23/024 *Planning Correspondence to be noted.*

The Clerk stated that in view of the above issues, this item would not be discussed either, The Chairman concurred.

EM23/025 Financial (RFO to present)

(a) To consider and, if thought fit, to approve the Council's payments for June 2023, prepared by locum Clerk.

The clerk asked that this item be deferred. Council agreed unanimously.

(b) To receive and note locum Clerk's report for the financial year to June 2023.

The clerk asked that this item be deferred. Council agreed unanimously.

(c) Questions to the RFO in relation to reports circulated to members

The clerk asked that this item be deferred. Council agreed unanimously.

(d) To consider items of expenditure authorized under Chair's/locum Clerks delegated authority.

The clerk asked that this item be deferred. Council agreed unanimously.

(e) To consider report from the Internal Auditor for FY22-23.

Noted by the Council.

(f) To consider the approval and, if thought fit, signing of Annual Governance Statement. (hereafter referred to a AAC) Section One Annual Governance an Accountability Return 2022-23 (hereafter referred to AGAR).

Proposed by Cllr. Galvin, seconded by Cllr. Verplanke, resolved unanimously.

(g) To consider the approval and, if thought fit, signing of AAC Section Two AGAR.

Proposed by Cllr. Hall, seconded by Cllr Galvin, resolved unanimously.

(h) To consider the approval of ancillary/supporting financial paperwork To accompany the AGAR (for publication)

Noted by the Council.

(i) To consider the approval and, if thought fit, signing of the Parish

Council Exemption Notice for the AGAR.

Proposed by Cllr. Hall, seconded by Cllr. Verplanke, resolved unanimously

(j) To confirm the dates for publication of the Notice Period for the Exercise of Public Rights together with an unaudited copy of AGAR2 (parts 1 and 2), Exemption Notice and the Summary of Public Rights Document; 3/7/23 to 11/8/23 inclusive.

Council noted dates, the Clerk asked for help scanning/photocopying the above documents Mrs Barnard offered her assistance, the Clerk accepted her offer with thanks.

(k) To note award of £1,400 from DCC in respect of FfY23-24 Footpath Maintenance Grant.

The Chairman expressed his thanks and gratitude to Tim Pedder the Footpaths Warden for All Saints Parish.

(l) To note that all reclaimable VAT up to the end of May 2023 has now been reclaimed and accounted for.

This was completed and confirmed by Paul Hayward locum Clerk/.

EM23/026 *To consider submission of content for Aug/Sep Parish Magazine.*

Deferred

EM23/027 *To approve expenditure of £1,000 for the repair of parish Noticeboards (x4)*

Proposed Cllr. Galvin Seconded Cllr. Verplanke

EM23/028 *To consider matters pertaining to parish grounds and site Maintenance.*

Deferred

EM23/029 *To note the donation of projector donation by former Clerk.*

Noted

EM23/030 *To approve expenditure for employee training.*

Deferred

EM23/031 *Date and Time of Council's next Ordinary meeting*

5th September 2023, in the Village Hall unless otherwise advised.

EM23/032 *Exclusion of public*

To be proposed that, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

Proposed by the Chairman, seconded Cllr. Hall. Resolved unanimously.

All members of the public left the meeting at this point.

Signed: _____(Chairman)

Date: _____