

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of
Tuesday 7th March 2023 at 7.00pm, held in All Saints Village Hall**

Minutes approved

Present (for all or part of the meeting):

Cllrs. Forbes (Chair), Galvin, Hall and Hubbard (Quorate)
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
(New Clerk - Linda Ledingham also present)
Cllr. Ian Hall (DCC)
Tim Pedder, Hon. Footpath Warden (All Saints Parish)
7 members of the public present.
Meeting started at 7.05pm.

Public Forum:

- a) No Police Report available for review. 0 reported crimes in the rural Axminster area in January 2023
- b) No speakers.
- c) Cllr. Hall (DCC) gave a verbal report to Council.
- d) Cllr. Hayward (EDDC) gave a verbal report to Council.
- e) *Chair invited representations from members of the public in attendance.*

Representation received from Mr. Lightfoot regarding Council's earlier decision and debate in connection with a planning application submitted for a property on his land and associated matters incl. Council Tax liability. Mr. Lightfoot felt aggrieved at the outcome of the decision and the manner in which the subject was debated Clerk advised that any complaints against the Council or the Clerk (as paid officer) should be submitted via the Council's adopted Complaints Policy but that, furthermore, any complaints relating to the Ward Member should be directed to EDDC's Monitoring Officer as per the adopted EDDC Code of Conduct.
Chair closed public forum at 7.25pm.

23/001 To record members present at the meeting:

Those members shown as present above.

23/002 Apologies Received:

All members present.

**23/003 To note members not otherwise present or with approved absence,
To receive any other apologies for absence:**

Apologies received from Kevin Feeney. Noted.

23/004 Declarations of Notifiable Interests:

None declared.

23/005 To consider minutes of previous Ordinary meeting:

Minutes of the Ordinary Meeting held Tuesday 17th January 2023.

Approval of minutes proposed by Cllr. Galvin, seconded by Cllr. Hall. Resolved unanimously.

Signing of minutes as a true record of proceedings was completed by Chair.

Matters arising raised:

Clerk advised that negotiations were continuing between PC and hall trustees re: broadband shared service costs.

23/006 To consider minutes of previous Extraordinary meeting:

Minutes of the Extraordinary Meeting held Tuesday 17th January 2023.

Approval of minutes proposed by Cllr. Hall, seconded by Cllr. Hubbard. Resolved unanimously.

Signing of minutes as a true record of proceedings was completed by Chair.

Matters arising raised:

Clerk advised that the Honorary Freeman certificate had not yet been received.

23/007 Chair's Announcements / Matters of urgency for report only:

None raised by Chair.

23/008 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:

No matters considered as confidential other than agenda items already listed (see 23/018)

23/009 To consider matters pertaining to the Casual Vacancy that exists on the Council.

*It was proposed by Cllr. Galvin that Janet Verplancke * be co-opted onto the Parish Council.*

Seconded by Cllr. Hall. Resolved unanimously.

** Clerk confirmed that Mrs Verplancke was eligible to be co-opted.*

Mrs Verplancke signed her Declaration of Acceptance of Office, duly witnessed by the Clerk.

23/010 Footpath and Highway Matters:

Chair proposed suspension of Standing Order's to permit representations from non-members of Council. Approved.

i) Footpaths / P3 matters

Mr. Pedder kindly reported on Footpath/P3 works across parish and ongoing maintenance challenges.

Chair thanked Tim for his continuing efforts.

ii) Highway Safety and Parish Maintenance Matters & iii) Speeding and traffic congestion

Cllr. Hall updated members on DCC activity regarding potholes, highway maintenance and speed awareness.

Chair asked that the issue of speeding on the A358 be added to next FULL ORD agenda. Noted.

23/011 Planning Matters:

a)i) To consider planning applications received prior to agenda publication:

One: 23/0381/FUL - Franklyns, Smallridge. EX13 7LY

Single storey extension with creation of 1st floor bathroom and re-roofing of existing garage.

It was proposed by Cllr. Galvin, seconded by Cllr. Hall, that Council supports this application unconditionally. Resolved unanimously.

Two: 23/0390/FUL - Pathways, Smallridge. EX13 7JN

Demolition of existing attached garage; erection two storey side extension and new detached double garage.

It was proposed by Chair, seconded by Cllr. Hubbard, that Council supports this application. Resolved unanimously.

a)ii) To consider planning applications received prior to agenda publication

where a decision was made under Council's extant Scheme of Delegation; decision to be ratified:

None to be considered.

b) To consider planning applications received after agenda publication:

None to be considered.

c) To consider tree matters (planning related):

None advised by EDDC Planning Authority.

d) LPA Decisions as advised (determinations):

See agenda for determinations advised to Council.

e) Enforcement and Appeal matters:

None advised by EDDC Planning Authority.

f) To consider planning correspondence received / planning matters in adjoining wards:

None received.

g) To consider planning applications which are to be heard at forthcoming EDDC

Planning Committee meetings:

None advised by EDDC Planning Authority.

23/012 Financial Matters:

a) To consider and, if thought fit, approve payments for January and February 2023.

JAN Payments to value of £1411.54 and FEB payments to the value of £1244.53 were proposed.

Proposed by Chair. Seconded Cllr. Hubbard. Resolved unanimously.

b) To receive and review Council's Financial Reports to February 2023 for Q4 (22-23FY):

Received and noted with thanks.

c) To consider items of expenditure paid under delegated authority.

None incurred.

d) Questions to the RFO.

None raised

e) To note receipt of EDDC CIL payments as a result of parish development.

Noted.

23/013 Business to be conducted:

a) To consider costs relating to cessation of shared Clerk resource with Chardstock Parish Council.

Expenditure of up to £1000 was proposed by Chair, seconded by Cllr. Hubbard, to be undertaken under Clerk's delegated authority in conjunction with incoming Clerk once assessment of IT need completed. Resolved unanimously.

b) To consider content submission for Parish Magazine April 2023.

Composition and submission of content for the newsletter was delegated to the Clerk especially as the issue of elections was important and needed technical input from the Proper Officer to Council.

Clerk: Please note and action accordingly.

c) To approve expenditure of £290 for emergency glazing repairs to Pavilion and further expenditure of up to £500 for the replacement of glazing to the frontage with safer alternatives.

Cllr. Galvin proposed. Cllr. Hall seconded. Resolved unanimously.

Clerk: Please note and action accordingly.

d) To consider proposed dates for 2023 Parish Council meetings.

This item had been considered at an earlier meeting. No further debate required. Chair proposed that Councillors move to the next item of business as listed on the agenda.

e) To receive report from Clerk on forthcoming local elections in May 2023.

Received and noted.

f) To consider matters pertaining to parish grounds & site maintenance.

Report received from Clerk. Noted. Linda Ledingham to pick up this matter upon commencement of her duties.

23/014 Chair to propose suspension of standing orders to permit public representations at this point of the meeting.

Proposed by Chair. Resolved unanimously. Standing Orders hereby suspended.

No public representations made.

With no further speakers, the Chair drew the final public speaking session to a close.

23/015 Chair to propose resumption of standing orders to preclude further public representations thereafter at this meeting.

Proposed by Chair. Resolved unanimously. Standing Orders hereby resumed.

23/016 Date and time of next Ordinary meeting:

The next Ordinary meeting of the Parish Council was scheduled for Tuesday 16th May 2023 at 7pm (The Annual Meeting of Council).

Clerk advised that meeting could be held on 9th May 2023 if Parish elections were uncontested. NOTED.

23/017 It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

Proposed Chair, seconded by Cllr. Galvin. Resolved unanimously.

All members of the public left the meeting at this point (9.00pm)

23/018 Matters to be considered in committee:

i) To consider matters pertaining to recruitment of replacement Clerk.

Members discussed transition from existing Clerk to new Clerk.

Existing Clerk would remain in post to complete handover post-elections May 2023 and to complete the End-of-Financial-Year AGAR2 (Annual Return) process. Existing remuneration terms would apply.

With no further business to discuss, the Acting Chair closed the meeting at 9.20pm.

Signed: _____ (Chair)

Date: _____ 11th April 2023

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of
Tuesday 7th March 2023 at 7.00pm, held in All Saints Village Hall**

Approved minutes